

## Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, June 20<sup>th</sup>, 2018 at 4:30 p.m. in the Karl Martin room.

Attending Trustees: J. Arnold, A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: R. Yeung (city staff rep)

Guests: T. Dirsa, T. Turner, C. Kurtz (arrived at 4:37pm)

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### **CALL TO ORDER:**

Chair, A. Braithwaite, called the meeting to order 4:31 pm.

### **CONSENT AGENDA**

1. Information Items
    - a) Variance report
    - b) Statistics
  2. Approval of May 16<sup>th</sup>, 2018 minutes.
  3. Reports: Library Director, Info Services, Youth Services, LAL
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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 28-2018**

D. Matthews moved to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 29-2018**

H. Feldbusch moved to accept the remaining components of the agenda.

**MOTION CARRIED**

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### **GUEST PRESENTATION:** T. Dirsa, author

A. Braithwaite introduced T. Dirsa.

Mr. Dirsa updated the trustees on the progress of his Leduc history book. He distributed samples using the first and last page of each chapter. His goal is to have the book published in September.

*(Guests left the meeting at 4:54 pm)*

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### **ACTION AGENDA**

Blinds in the library

C. Frybort took the trustees to look at the blinds on the west side of the library. During spring and fall there are issues with the sun and heat.

#### **MOTION 30- 2018**

P. Fleming moved to transfer up to \$4,500.00 from reserves to the operating furniture budget to install new blinds on the west side of the library.

**MOTION CARRIED**

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of May 2018 action list.

Personnel committee will meet again in the fall.

A Narcan kit is available in the library in the main first aid kit. C. Frybort will be getting another one for the information desk.

C. Frybort is waiting for information from other libraries regarding wages.

2. Correspondence & Media: YRL board highlights (emailed to trustees)

3. LAL 3-year funding

C. Frybort announced Alberta Advanced Education has approved three year funding for Leduc Adult Learning. D Magis currently has a one-year contract.

4. Report from council

L. Hansen attended a municipalities conference for cities from across the country. Council is working on cannabis bylaws. October 17<sup>th</sup> is the scheduled date for legalization.

5. Round Robin

C. Frybort gave the trustees an update regarding sleeping in library. Youth programming is gearing up for the summer learning program. R. Campbell has had many kindergarten tours in the last two weeks.

D. Matthews asked questions regarding the variance report.

R. Yeung announced this is her last meeting with the library board. T. Turner, the new manager of arts, culture and heritage will be attending starting this fall.

J. Arnold got a ME library membership. She found it very easy to register.

A. Braithwaite will coordinate the personnel committee to meet at some time this summer.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday, September 19<sup>th</sup>, 2018, 4:30 pm

**MOTION TO ADJOURN:**

**MOTION 31-2018**

H. Feldbusch moved to adjourn the meeting at 5:42 pm.

**MOTION CARRIED**



A. Braithwaite, Chairperson



L. McLean, Recording Secretary

Date: 20 June 2018