

## Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, September 18<sup>th</sup>, 2019 at 4:30 p.m. in the Karl Martin room.

Attending Trustees: A. Braithwaite, P. Fleming, D. Matthews, J. Storeshaw, S. Dixon Pollard,  
L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also, present: T. Turner (city staff rep), T. Hutchings (guest)

Absent: (with regrets) H. Feldbusch

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### **CALL TO ORDER:**

Chair, P. Fleming, called the meeting to order 4:30 pm.

**GUEST INTRODUCTION:** Tess Hutchings, County of Leduc Library Board  
T. Hutchings asks for input regarding a MLIS project. Discussion followed.  
(A. Braithwaite joins the meeting at 4:40 pm)

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### **CONSENT AGENDA**

1. Information Items
    - a) Variance report
    - b) Statistics
    - c) LAL 2018-19 Final report
  2. Approval of June 19, 2019 minutes.
  3. Reports: Library Director, Info Services, Youth Services, LAL
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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 30-2019**

D. Matthews moves to accept the consent agenda as presented.  
**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 31-2019**

J. Storeshaw moves to accept the remaining components of the agenda as presented.  
**MOTION CARRIED**

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### **ACTION AGENDA**

LAL budget

#### **MOTION 32-2019**

J. Storeshaw moves to accept the LAL 2020 budget as presented.  
**MOTION CARRIED**

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of June 2019 action list - none
2. Correspondence & Media:  
Jul.23/19 YRL, Plan of Service  
Sep.3/19 Alberta Government, Operating grant, \$84,632.00 (interim funding)

3. Report from council – L. Hansen

City Council is working on the municipal development plan.

The budget presentations are spread out this year instead of three consecutive days, starting in October. He notes several City boards require new members and asks those present to spread the word.

(T. Turner joins the meeting at 4:55 pm).

4. Sick time maximum

The city payroll services will be taking over all aspects of our benefits.

The software allows for sick time maximum of one hundred days for city employees. The library currently allows sixty days for full time employees.

**MOTION 33-2019**

J. Storeshaw moves that the library's maximum sick time cap at one hundred working days (board policy).

**MOTION CARRIED**

5. Photographers in the library

C. Frybort asks the that the policy committee to investigates professional photographers taking pictures in the library, (particularly school photographers).

6. Meeting start time

A. Braithwaite asks if the monthly board meeting could start at 5 pm instead of 4:30 pm. The trustees decide to change the meeting time.

7. Round Robin

T. Turner: announces that there are several events planned for Alberta Culture Days, September 27<sup>th</sup> & 28<sup>th</sup>.

A. Braithwaite passes on a message from. H. Feldbusch. She would like the personnel committee to meet before December.

J. Storeshaw recommends the book, 'The Library Book' by Susan Orlean.

P. Fleming had attended The Art Walk this past summer.

C. Frybort informs the board that the library budget will go to council Oct. 28<sup>th</sup>.

There has been great feedback regarding the community puzzle in the library. Any ideas for other interactive community endeavors in the library, forward them to C. Frybort.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday, October 16<sup>th</sup>, 2019, 5 pm

**MOTION TO ADJOURN:**

**MOTION 34-2019**

A. Braithwaite moves adjourn the meeting at 5:30 pm.

**MOTION CARRIED**



P. Fleming, Chairperson



L. McLean, Recording Secretary

Date: Oct. 16, 2019