

## Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, February 19<sup>th</sup>, 2020 at 5:00 p.m. in the Karl Martin room.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, S. Dixon Pollard, L. Hansen,

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Absent: (with regrets) J. Storeshaw

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### **CALL TO ORDER:**

Chair, P. Fleming, called the meeting to order 5:01 pm.  
(H. Feldbusch joined meeting via telephone 5:03 pm)

### **CONSENT AGENDA**

1. Information Items
    - a) Variance reports
  2. Approval of January 15, 2020 minutes.
  3. Reports: Library Director, Youth Services, LAL
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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 04-2020**

D. Matthews moves to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 05-2020**

L. Hansen moves to accept the remaining components of the agenda as presented.

**MOTION CARRIED**

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### **ACTION AGENDA**

2019 Annual report

C. Frybort reviewed the report that has been sent to the province.

#### **MOTION 06-2019**

A. Braithwaite moves to approve the annual report as presented.

**MOTION CARRIED**

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of January 2020 action list
2. Correspondence & Media:  
Jan.21/20 – Leduc County Library Board, cheque, \$6515.00, remaining 2019 funding  
Feb.13/20 – City of Leduc, 'Save the Date'. April 23, volunteer appreciation
3. Report from council – L. Hansen  
Council starts strategic planning for 2020, working on a 10-year capital plan.  
Regional transit vote is next Monday.

4. Strategic Plan review

D. Matthews has reformatted the workplan.

5. 2020 read off your fines

Last year the library let patrons read off their fines. C. Frybort would like to offer this incentive this coming summer to teens and children, then offer the same to adults in the fall. Trustees are in favour of the idea. C. Frybort will go ahead with the project.

6. Invitation to Leduc County Library Board

It is discussed to invite the Leduc County Library Board to partake in a joint library meeting. C. Frybort suggests a special meeting date in the fall, other than a regular board meeting.

7. Round Robin

D. Matthews asks what has been changed in the budget. C. Frybort responds. He also asks if any staff have FOIP training. C. Frybort explains front end staff take an online training course. He inquires to the upcoming Intra-library loan changes. We do not have a date when changes will be implemented.

S. Dixon Pollard announces that today is Read Canadian Day.

T. Turner: this Friday is a Business of the Arts lunch meeting hosted by the Leduc Chamber. An Arts & Culture Award has been added.

C. Frybort asks who is interested in attending the LAA conference in Jasper - A. Braithwaite is interested, L. Hansen will check his schedule. P. Fleming is also available to attend. Presentation to council moved to April 27<sup>th</sup>, 7 pm.

The first meeting of the wage compensation review will be as a trustee group.

P. Fleming thanks the City of Leduc for the performing arts tickets. They were much appreciated.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday, March 18<sup>th</sup>, 2020, 5:00 pm

**MOTION TO ADJOURN:**

**MOTION 07-2020**

S. Dixon Pollard moves adjourn the meeting at 5:50 pm.

**MOTION CARRIED**

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P. Fleming, Chairperson



L. McLean, Recording Secretary

Date: March 18, 2020