

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, March 18, 2020 at 4:30p.m. via Zoom.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, J. Streshaw, L. Hansen,

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Absent: S. Dixon Pollard

CALL TO ORDER:

Chair, P. Fleming, calls the meeting to order 4:31pm.

CONSENT AGENDA

1. Information Items
 - a) Variance report
 2. Approval of February 19, 2020 minutes.
 3. Reports: Library Director, Info Services, Youth Services, LAL
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MOTION TO ACCEPT CONSENT AGENDA:

Added to the agenda: Library Director updated report

MOTION 08-2020

A. Braithwaite moves to accept the consent agenda as amended.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 09-2020

J. Streshaw moves to accept the remaining components of the agenda as presented.

MOTION CARRIED

ACTION AGENDA

Ratify the motion made late Saturday to close the library.

On March 14th via email, the trustees made a motion regarding closing the library:

"L. Hansen moves that the City of Leduc Library Board approves closing the Library, effective immediately, to help stop the spread of COVID-19, and will mirror decisions the City of Leduc makes regarding re-opening their recreation facilities. "

MOTION 10-2019

D. Matthews moves to ratify the motion made March 14th.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of February 19, 2020 action list
2. Correspondence & Media:
Mar. 3/20 – AB Municipal Affairs, Minister's award. Leduc Public Library did not submit this year.
3. Update from Leduc County Library Board
C. Frybort met with the County Library chair, T. Hutchings, discussed MLIS requirements. The County Library Board is interested in participating in a joint meeting with the Leduc Public Library board.

4. Pandemic planning

Procedures are discussed regarding the compensation of library staff during the pandemic. The City of Leduc is paying staff who were scheduled to work up to March 31st.

The City of Leduc will compensate city staff who are at home in self-isolation, or ill by using sick time. The City is allowing employees to use sick time and to go into the negative which will be made up when accrued.

MOTION 11-2019

J. Storeshaw moves that the Leduc Public Library follow the City of Leduc's procedures regarding how to compensate staff during the Covid-19 pandemic.

MOTION CARRIED

The trustees discussed the job opening for the program assistant position and the summer student hiring process for 2020.

MOTION 12-2019

A. Braithwaite moves the Library Director stop all hiring processes for the open part-time programming assistant and the two summer program coordinators positions at this time and re-evaluate the situation in April.

MOTION CARRIED

5. ALTA update

ALTA is looking at their options and if they will be able to remain in operation due to the loss of provincial funding.

6. Report from council – L. Hansen

Council has voted in favour of joining Metro Edmonton regional transit system. On Monday council voted to claim a stated local state of emergency due to Covid-19

(T. Turner joined meeting at 4:48 pm. H. Feldbusch joined meeting at 5 pm).

7. Round Robin

J. Storeshaw was impressed with the new library in Christchurch, New Zealand

T. Turner is working on finding resources on aid for people who are isolated and vulnerable citizens. She asks if anyone has anything to add to share the information with her.

A. Braithwaite commends the library for the using social media especially the LEGO challenge.

C. Frybort informs the board that email is the best way to get a hold of her or text her cell phone. C. Frybort will send any updates to all the trustees.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, April 15th, 2020, Time & place TBA

MOTION TO ADJOURN:

MOTION 13-2020

A. Braithwaite moves adjourn the meeting at 5:11 pm.

MOTION CARRIED

P. Fleming, Chairperson

L. McLean, Recording Secretary

Date: April 15, 2020