

## Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, April 17, 2019 at 4:30 p.m. in the Alexandra A meeting room.

Attending Trustees: H. Feldbusch, P. Fleming, D. Matthews, S. Dixon Pollard, L. Hansen,

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Absent (with regrets): A. Braithwaite, J. Storeshaw

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### **CALL TO ORDER:**

Chair, P. Fleming, called the meeting to order 4:30 pm.

*(T. Turner joins the meeting at 4:35 pm)*

### **CONSENT AGENDA**

1. Information Items
    - a) Variance report
    - b) YRL board highlights
  2. Approval of March 13, 2019 minutes.
  3. Reports: Library Director, Youth Services, LAL
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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 15-2019**

D. Matthews moves to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 16-2019**

H. Feldbusch moves to accept the remaining components of the agenda as presented.

**MOTION CARRIED**

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### **ACTION AGENDA:**

none

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of March 2019 action list
2. Correspondence & Media: none
3. Computer database recommendations  
C. Frybort reviews the recommendations. After some discussion, the board decides to table decisions regarding recommendations to the May board meeting.
4. Strategic planning questions: Part 2  
C. Frybort asks for input regarding the survey handed out last meeting.  
Trustees are to choose the top three questions for the patron survey. L. Hansen would like to ask patrons if they don't have a library membership – why not? Some trustees would like demographics included as different age groups have different interests in the library.

5. Report from council

L. Hansen comments that the YRL presentation to council was excellent. He updates the trustees on the proposed Youth Council in Leduc, Budget 2019, Recreation Centre services for seniors, and the upcoming Arbour Day and Bird Count events.

6. Year in review – 2018

The trustees like the format presented for the review of 2018.

7. Round Robin

D. Matthews asks about the Request for Proposal, (RFP). C. Fryborg has received one application to date. She will forward the proposals to the board chair and vice chair for review.

It is noted that the provincial grant will be received later than usual this year due to a late provincial budget. This will not affect library operations.

T. Turner attended her first volunteer appreciation event.

C. Fryborg informs the trustees all advertised employment positions have been filled.

Today, a program for seniors held in conjunction with the Dr. Woods Museum had twenty-six participants. Future partnering with the museum is planned.

Once the newly elected provincial government is in place, she will be inviting the local MLA for a tour of the library.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday, May 15<sup>th</sup>, 2019, 4:30 pm

**MOTION TO ADJOURN:**

**MOTION 17-2019**

D. Matthews moves to adjourn the meeting at 5:20 pm

**MOTION CARRIED**



P. Fleming, Chairperson



L. McLean, Recording Secretary

Date: May 15, 2019