

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, January 15th, 2020 at 5:00 p.m. in the Karl Martin room.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, J. Storeshaw, S. Dixon Pollard, L. Hansen,

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

CALL TO ORDER:

Library Director, C. Frybort, called the meeting to order 4:57 pm.

ELECTIONS AND COMMITTEE SELECTION:

Election of Chair and Vice-chair.

C. Frybort opened the floor for nominations for the Leduc Public Library Board chair position.

D. Matthews nominates P. Fleming. P. Fleming accepts the nomination.

C. Frybort calls for nominations three times.

C. Frybort declares nominations cease.

P. Fleming is proclaimed by acclamation as the Leduc Public Library Board Chairperson.

P. Fleming assumes the duties of board chair.

P. Fleming opens the floor for nominations of the Leduc Public Library Board vice-chair.

J. Storeshaw nominates D. Matthews. D. Matthews accepts the nomination.

P. Fleming calls for nominations three times.

P. Fleming declares nominations cease.

D. Matthews is proclaimed by acclamation as the Leduc Public Library Board vice-chairperson

Committee appointments. The board chair sits on all the committees.

Trustees volunteer to sit on the various committees:

Policy & Development

D. Matthews (chair)

A. Braithwaite

S. Dixon Pollard

Finance

H. Feldbusch (chair)

A. Braithwaite

Staff Relations/Personnel

J. Storeshaw (chair)

H. Feldbusch

D. Matthews

Social

S. Dixon Pollard (chair)

H. Feldbusch

Public Relations/Fundraising

All trustees. P. Fleming (chair)

CONSENT AGENDA

1. Information Items - none

2. Approval of December 18, 2019, 2020 minutes.

3. Reports: Library Director

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 01-2020

J. Storeshaw moves to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 02-2020

A. Braithwaite moves to accept the remaining components of the agenda as presented.

MOTION CARRIED

ACTION AGENDA

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of December 2019 action list

The Plan of Service has been submitted to the province.

2. Correspondence & Media:

Dec.30/19 Leduc County Library Board cheque, \$6515.00 and board agreement to be signed. C. Frybort informs the trustees that when the other half of the amount expected from the county is received, it will be reflected in the 2020 funds if not in by a certain date.

3. Updated Strategic Plan with amendments

Discussion. The Policy Committee will meet to review the Task Plan and D. Matthews will reformat.

4. Direction for 2020 policies – new and old

Discussion. C. Frybort will present policies to the board as needed.

5. Report from council – L. Hansen

Regional transit discussions are almost finished. The City of Leduc is funding the security cost this winter for the HUB shelter for the homeless. L. Hansen also discussed the assessment update and the success of the Youth Council.

6. Round Robin

T. Turner announced upcoming performances in Leduc.

H. Feldbusch mentions the future bed bug policy. C. Frybort will send out a presentation on pests to trustees.

C. Frybort had five employees approach her to sit on the ad hoc wage compensation committee. The board drew names for the two full time staff. K. Wollman and S. McAmmond will sit on the committee along with part-time employees B. Richard and M. Koopmans.

There is an opening for a Youth Services Assistant. If no suitable candidates apply there will be a delay in hiring. Some programs may have to be cancelled.

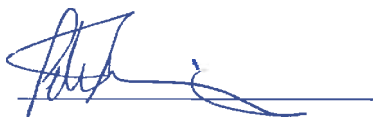
DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, Feb.19, 2020, 5 pm

MOTION TO ADJOURN:

MOTION 03-2020

hf moves adjourn the meeting at 5:45 pm.

MOTION CARRIED



P. Fleming, Chairperson



L. McLean, Recording Secretary

Date: Feb 19/20